

**State Workforce Investment Board**  
**APPRENTICESHIP ADVISORY COMMITTEE**  
**Holiday Inn Great Falls**  
**October 22, 2004**

**AGENDA**

**Committee Members:** Ken Switzer, Chair; Jerry Driscoll; Lew Grill; Margaret Morgan; Mike O’Neill; Arlene Parisot; Mike Waldenberg. **Ad hoc members:** John Bukovatz, Marvin Wilson.

**Staff:** Mark Maki, Pam Watson

- 9:30 – 10:00 a.m.** Coffee and light refreshments
- 10:00 –11:00 a.m.** Call to order
- Comments and Introductions –Chair, Ken Switzer.
  - Operational Rules, State Board affiliation, travel expense and other house keeping items – Pam Watson, State Workforce Investment Board (SWIB) staff, MT DOLI
  - Advisory Committee History, Goals and Functions – Mark Maki, Apprenticeship and Training Program, MT. DOLI
- 11:00 – 11:30 a.m.** Formulation of Committee Mission Statement – open discussion
- 11:30 – 12:00.** Overview of the Montana Apprenticeship Community- Mark Maki
- 12:00 – 1:00 p.m.** Committee Luncheon (catered at the Holiday Inn)
- 1:00 – 2:45 p. m.** Committee’s function and relationship to the apprenticeship community – open discussion
- Apprenticeship issues and concerns – open discussion  
(Possible topics: Legislative, educational linkages, program funding, apprenticeship for new and emerging industries, apprenticeship program endorsement to employer organizations, and promotion of apprenticeship in Montana.)
- 2:45 – 3:00** Closing comments – all  
Next meeting date and adjournment – Ken Switzer

Note: Business Casual Attire is appropriate.

**All State Workforce Investment Board meetings are conducted using Roberts Rules of Order. Only committee members can present motions. The Chair will call for public comment following Board discussion.**

**If auxiliary aids and services or special accommodations are required, please contact Pam Watson at 444-1620.**